

## **35 Hour Week Agreement – Commentary Nursery – 2018/19**

### **Planning = 35hrs**

A large amount of planning is done with children during Nursery hours.

### **Parents' Meetings/Reporting = 60hrs**

Parent Meetings:

- Terms 1 & 3 – Parent “Drop-in”
- Term 2 & 4 – Formal Consultation
- Time allocated for meeting with parents “ad-hoc” each week
- Parent Information Evenings/New Pupil Sessions

Reporting:

- 4hr per term for HT/CT consultation
- Termly – 1hr for Early Level Meetings.
- Allocation of time for PLPs

### **Development = 15hrs**

Will include items in School Improvement Plan, Cluster ELC development & Nursery development

### **Staff Meetings = 20hrs**

Split through terms

Includes whole school meetings and Nursery staff meetings

### **Professional Review & Development = 3hrs**

Includes time for preparation & PRD meeting.

### **Assessment/Maintaining Records = 30hrs**

Allocated through terms

Time for Care Plans, PLPs and other paperwork

### **Supporting Learners = 19hrs**

Care Plans, PLPs & meetings

### **Flexibility = 8hrs**

With collegiate consultation, time can be allocated to meet the needs of S.I.P, extra staff meetings, trips, concerts or other items which may crop up throughout the year.

### **INSET APRIL 2019**

The 5 hours from this INSET will be used as 3 x 1.5hr Development sessions during the year.

The INSET day will be a staff holiday.